



Streamlining the way that we communicate with you as we move into 2022

In direct response to the valuable feedback we received from many parents on our Parent Questionnaire regarding how we communicate with you on a number of different levels, we are looking to streamline and enhance how we communicate with you and how we can also give you a greater insight into what happens in our amazing school. We also want to improve how you can directly contact your child's class teacher on a more regular basis. After discussions we have decided to set up a system used by many schools called Class Dojo.

Class Dojo is a whole school communication and positive behaviour system:

Communication: We can communicate directly with you and you can communicate with your child's class teacher on a one to one.

Behaviour: Every child in school has a Dojo monster avatar that earns 'Dojo's' for positive behaviours, positive learning behaviours and hard work in school.

Moving forward this will be the main way in which we will communicate with parents on an individual, class and whole school level so **it is imperative that ALL parents join the system**. This should make it much easier for parents to keep track of everything that happens in school. SchoolComms will still be used for urgent, whole school messages and for online payments and our website is always there giving you a wealth of information of how the school runs and what is taught to your child each year.

As well as this letter, you should have received a letter detailing how to download, join and set up your Class Dojo account. (Parent Login and Student Login) We hope that you can join and connect with your child's monster (used in school) on your devices at home as soon as possible. This means you will receive notifications every time your child receives a Dojo. You will also be able to see 'class stories' where the teacher will post information about what the children have been doing in a particular lesson and you will receive notifications from school with whole school messages on, events, newsletters etc.

We hope that you find Class Dojo to be a more convenient and exciting way of being made aware of how your child is getting on in school, what they are doing in school and give you a more direct and informal route to contacting your child's class teacher. You will also be able to also message your child's teacher.

We are rolling this out now in the hope that we can have everyone set up and using Dojo ready to start 2022.

So that everyone is clear from the very start, we would just like to clarify how to use the messaging system

PLEASE DO:

- ✓ Message your child's teacher if you want to share something positive from home or congratulate your child on something they have done in school
- ✓ Message your child's teacher if you have a small query or would like to find out something simple
- ✓ Message on Class Dojo to ask the teacher if you could arrange to see them
- ✓ Use Class Dojo for any general day to day communication
- ✓ Do message your child's teacher on Class Dojo if your child has any minor worries, for example: *Jack didn't quite understand fractions today; could you speak to him about it please? Or Sarah thinks she has lost her reading record in school, could you help her find it please?*

PLEASE DON'T:

- Message your child's teacher to notify them of absences or illnesses – this should be done via the school office as normal – SchoolComms or office@laceygreen.cheshire.sch.uk or by telephoning 01625 525157
- Message about anything COVID-19 related.
- Use Class Dojo to message about any urgent or serious issues; please use the school office and normal school procedures for this. Our direct email address, once all other avenues have been explored is head@laceygreen.cheshire.sch.uk.

Teachers will always endeavour to reply as quickly as possible. However, please bear in mind that school life can be incredibly busy and whilst every effort will be made to reply or acknowledge messages, there may be a slight delay on occasion. Additionally, please do not expect a reply to any messages sent after 5:00pm or at weekends as teachers may not be able to reply.

We hope this clarifies any questions you may have and that you enjoy connecting with us and your children through Class Dojo.

Both parents signing up: Please share this information and the code with all parents to connect to the child, as we need everyone signed up on this system from the start.

Both parents can use the same code on the sheet.

Each parent to follow the directions on the sheet to create two different accounts using the same code.

Please Note: Connecting multiple parents gives each parent a unique account. Parent accounts are not connected and all messaging between the teacher and the parent account holder are private.

If you have any issues setting up your Dojo account, please email Mr Jenkins on onlinesupport@laceygreen.cheshire.sch.uk

Kind Regards,

Mrs Dooley and Mr Shaw

